



Facility

Name: *Stepping Stones Daycare and Learning Center* **License Number:** *153820*
Address: *215 Erbbe St. NE, Albuquerque, NM 87123*
Phone: *5052932950* **Fax:** *N/A* **E-mail:** *n/a*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *04/25/2018* **Expiration Date:** *04/24/2019*

Capacity

Over Age 2: *26* **Under Age 2:** *16* **Night Care:** *0* **Playground:** *71*
Square Footage: *N/A*

Census

Over 2: *17* **Under 2:** *6*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>6:30 AM - 6:00 PM</i>	Tuesday <i>6:30 AM - 6:00 PM</i>	Wednesday <i>6:30 AM - 6:00 PM</i>	Thursday <i>6:30 AM - 6:00 PM</i>	Friday <i>6:30 AM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *02/04/2019* **Time In:** *12:40 PM* **Time Out:** *2:00 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	N/A
8.16.2.11 B Renewal of License	N/A
8.16.2.11 D Non-transferable Restrictions of License	N/A
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	N/A
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	N/A
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance

Licensure (continued)

8.16.2.21 C Incident Reporting Requirements	N/A
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Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
8.16.2.22 C Policy and Procedures	Not Inspected
8.16.2.22 D Family Handbook	Not Inspected
8.16.2.22 E Children's Records	Compliance
8.16.2.22 F Personnel Records	Compliance
8.16.2.22 G Personnel Handbook	Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
8.16.2.23 B Staff Qualifications and Training	Non-compliance

From the review of staff records, it was determined that 1 out of 9 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.

Corrective Action Plan

Training will be completed for staff as required and documentation retained on file.

Regulation: 8.16.2.23.B.2.c.

Date to be Completed: 03/07/2019

It was observed that 1 out of 9 infant and toddler care givers failed to complete at least four hours of training in infant and toddler care annually or within six months of starting work.

Corrective Action Plan

Training in infant and toddler care will be obtained for care givers as required ; training will be documented and retained on file.

Regulation: 8.16.2.23.B.2.k.

Date to be Completed: 03/07/2019

8.16.2.23 B Staff Qualifications and Training (continued)**Non-compliance**

From the review of staff records, it was determined that 4 out of 9 staff working more than 20 hours a week, has/have no documentation of at least 24 hours of qualified annual training, See Staff Records 8.16.2.22 form for staff with missing documentation of training.

Corrective Action Plan

Annual training will be completed as required and documentation retained on file.

Regulation: 8.16.2.23.B.2.d.

Date to be Completed: 03/07/2019

Educators did not complete the following training within 3-months: Health and Safety Training (1 of 9)

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 03/07/2019

8.16.2.23 C Staff/Child Ratios and Group Sizes*Compliance***Services & Care of Children****8.16.2.24 A Guidance***Compliance***8.16.2.24 B Naps or Rest Period***Compliance***8.16.2.24 C Additional Requirements for Infants and Toddlers***Compliance***8.16.2.24 D Diapering and Toileting***Compliance***8.16.2.24 E Additional Requirements for Children with Special Needs***Compliance***8.16.2.24 F Additional Requirements for Night Care***N/A***8.16.2.24 G Physical Environment***Compliance***8.16.2.24 H Social-Emotional Responsive Environment***Compliance***8.16.2.24 I Equipment and Program***Compliance***8.16.2.24 J Outdoor Play Areas***Compliance***8.16.2.24 K Swimming, Wading and Water***N/A***8.16.2.24 L Field Trips***N/A***Food Service****8.16.2.25 B Meals and Snacks***Compliance*

Food Service (continued)

8.16.2.25 C Menus	Compliance
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8.16.2.25 D Kitchens	Non-compliance
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The refrigerator in the infant room does not have a working internal thermometer.

Corrective action Plan

The center will obtain and place a working thermometer in refrigerator.

Regulation: 8.16.2.25.D.6.

Date to be Completed: 03/07/2019

8.16.2.25 E Meal Times	Compliance
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Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
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8.16.2.26 B First Aid Requirements	Compliance
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8.16.2.26 C Medication	N/A
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8.16.2.27 A-D Illness Requirements for Centers	N/A
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8.16.2.28 A-H Transportation Requirements for Centers	Not Inspected
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Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Non-compliance
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The equipment in the preschool room are not safe in that manipulative shelf is not anchored.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/07/2019

The Premises are not in good repair as evidenced by back of block shelf is not secured.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/07/2019

8.16.2.29 A Housekeeping (continued)**Non-compliance**

The equipment in the infant room are not safe in that staples are exposed on edge of diaper changing table.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/07/2019

The premises in the playground are not safe in that weed barrier is exposed, tripping hazard.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/07/2019

The premises in the playground are not safe in that several stones are chipped, tripping hazard.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 03/07/2019

8.16.2.29 B Pest Control*Compliance***8.16.2.29 C Mechanical Systems***Compliance***8.16.2.29 D Water and Waste***Compliance***8.16.2.29 E Lighting, Lighting Fixtures and Electrical***Compliance***8.16.2.29 F Exits and Windows***Compliance***8.16.2.29 G Toilet and Bathing Facilities***Compliance***8.16.2.29 H Safety Compliance****Non-compliance**

The center does not have verification of an annual fire inspection from the fire authority having jurisdiction.

Corrective Action Plan

An annual fire inspection will be requested from the fire authority having jurisdiction over the center.

Regulation: 8.16.2.29.H.3.e.

Date to be Completed: 03/07/2019

8.16.2.29 H3(f)(i)(k) Safety Compliance*Compliance***8.16.2.29 J Pets***N/A*

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Helen Waldorf*



Facility Representative: *Nelda Michele Stone Unruh*